



BOARD OF DIRECTORS - REGULAR MEETING MINUTES – SEPTEMBER 20,2023 - 10:00 a.m.
PALOS HEIGHTS REC DEPARTMENT–6601 WEST 127TH STREET,
PALOS HEIGHTS

I. CALL TO ORDER

The meeting was called to order at 10:03am by Director Fairbanks

II. ROLL CALL – PRESENT:

PALOS HEIGHTS RECREATION DEPT.	MATT FAIRBANKS, VICE PRESIDENT
WORTH PARK DISTRICT	ROBERT O’SHAUGHNESSY
MIDLOTHIAN PARK DISTRICT	ED JUNG, TREASURER
BLUE ISLAND PARK DISTRICT	TEDDY RUTHENBERG
ALSIP PARK DISTRICT	JEANNETTE HUBER
POSEN PARK DISTRICT	T.J. WHITCOMB

ROLL CALL - ABSENT:

HICKORY HILLS PARK DISTRICT	JENNIFER FULLERTON, PRESIDENT
VILLAGE OF MERRIONETTE PARK	MICHELLE HIGGINS

SWSRA TEAM- PRESENT:

NICOLETTE LAHMAN	EXECUTIVE DIRECTOR
DAWN KEHOE	BUSINESS MANAGER
MARINA UHER	SUPERINTENDENT OF RECREATION
PATTI SWINEY	OFFICE CLERK
BRITTANY IZZO	RECREATION SUPERVISOR
AMY ILL	RECREATION SPECIALIST

III. VISITOR AND CITIZEN COMMENTS

IV. ADMINISTRATIVE MATTERS/CONSENT AGENDA

- A. Minutes of the Regular Board Meeting –AUGUST 16, 2023
- B. Disbursements – AUGUST Totaling \$18,934.67
- C. Financial Reports -AUGUST - Treasurer’s Report and Income Statement
Motion made by Director Huber, seconded by Director Whitcomb to Approve the Administrative Matters/Consent Agenda as presented. Roll was called with Director Fairbanks, O’Shaughnessy, Jung, Ruthenberg, Huber and Whitcomb voting Yes. Motion passed 6 – 0.

V. PRESIDENT’S REPORT

- A. Correspondence – None
- B. Public Recognition – None

VI. STAFF REPORTS

- A. Executive Director Report, Nicolette Lahman – Report was placed on file
 - A. August 2023 Donations/Sponsorships Received (**See attached**)
 - B. Recreation Report (**See attached**) – Presented by Superintendent of Recreation, Marina Uher. Report placed on file. Marina also gave an update on OASIS staff.
 - C. Board Retreat Proposals, Financial Responsibility and Date (*)-Nicolette distributed the document titled “Board Retreat Proposal Feedback Submitted by Board Members” and reviewed and discussed three proposals received. Director Fairbanks also shared feedback from the discussions he had with the three

Retreat Moderators. November 15, 2023 was decided as date of the retreat with a 9am start of regular Board Meeting and retreat to follow at Lake Catherine in Palos Heights. A Sub-Committee was formed to assist in retreat process-Nicolette, Director O'Shaughnessy, Director Fairbanks. Nicolette will contact moderators with requested modifications to proposals. Nicolette will then pick moderator for retreat.

D. Resolution No. 2023-01- (*) (See Attached) Appointing an Authorized Agent for Illinois Municipal Retirement Fund (IMRF)

E. Resolution No. 2023-2 (*) (See Attached)-SWSRA & SSSRA Cooperative Agreement

F. Upcoming Events/Fundraiser

- Alsip Fest-9.23.2023
- SWSRA Golf Outing -9.30.2023-Fountain Hills Alsip
- I Love the 90's Dance 10.6.2023-Midlothian Park District
- Sensory Friendly Pumpkin Patch 10.13.2023-Palso Heights Parks & Rec.
- Alsip Fire Department Open House 10.14.2023

B. Attorney Report – None

VII. OLD BUSINESS (*= Action or Approval Item)

C. Special Assessment (*)

D. Articles of Agreement/Member Agency contribution (MAC) (*)

Discussion ensued

E. Board Retreat Proposals, Financial Responsibility and Date (*)

VIII. NEW BUSINESS (*=Action or Approval Item)

F. Resolution No. 2023-01 –Appointing an Authorized Agent for Illinois Municipal Retirement Fund (IMRF) Motion to Appoint Authorized Agent made by Director Fairbanks, seconded by Director Whitcomb. Roll was called with Director Fairbanks, O'Shaughnessy, Jung, Ruthenberg, Huber and Whitcomb voting Yes. Motion passed 6 – 0.

G. Resolution No. 2023-02 SWSRA & SSSRA Cooperative Agreement

Motion to Approve Resolution No. 2023-02 SWSRA & SSSRA Cooperative Agreement –Updated Version made by Director Fairbanks, seconded by Director Whitcomb. Roll was called with Director Fairbanks, O'Shaughnessy, Jung, Ruthenberg, Huber and Whitcomb voting Yes. Motion passed 6 – 0.

IX. BOARD OF DIRECTORS' COMMENTS

Board Members shared updates within their Agencies and discussed security issues.

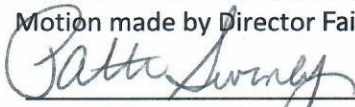
X. EXECUTIVE SESSION (if necessary)

XI. RECONVENE REGULAR MEETING

XII. ADJOURNMENT OF REGULAR MEETING

Director Fairbanks asked for a motion to adjourn regular meeting at 11:45am

Motion made by Director Fairbanks, seconded by Director Ruthenburg Voice Vote was taken.



Patti Swiney, Corresponding Secretary