



**BOARD OF DIRECTORS - REGULAR MEETING MINUTES – MARCH 15, 2023 - 10:00 a.m.
ALSIP PARK DISTRICT – 12521 S. Kostner Ave., Alsip**

I. CALL TO ORDER

The meeting was called to order at 10:03 a.m. by Director Whitcomb

II. ROLL CALL – PRESENT:

POSEN PARK DISTRICT	T. J. WHITCOMB, PRESIDENT
HICKORY HILLS PARK DISTRICT	JENNIFER FULLERTON, VICE PRESIDENT
PALOS HEIGHTS RECREATION DEPT.	MATT FAIRBANKS, SECRETARY
WORTH PARK DISTRICT	ROBERT O'SHAUGHNESSY, TREASURER
MIDLOTHIAN PARK DISTRICT	ED JUNG
BLUE ISLAND PARK DISTRICT	TEDDY RUTHENBERG
ALSIP PARK DISTRICT	JEANNETTE HUBER

ROLL CALL - ABSENT:

VILLAGE OF MERRIONETTE PARK	MICHELLE HIGGINS
-----------------------------	------------------

SWSRA TEAM- PRESENT:

NICOLETTE LAHMAN	EXECUTIVE DIRECTOR
DAWN KEHOE	BUSINESS MANAGER
MARINA UHER	SUPERINTENDENT OF RECREATION

III. VISITOR AND CITIZEN COMMENTS - None

IV. ADMINISTRATIVE MATTERS/CONSENT AGENDA

- A. Minutes of the Regular Board Meeting –FEBRUARY 23, 2023
- B. Disbursements – FEBRUARY Totaling \$10,907.58
- C. Financial Reports – FEBRUARY - Treasurer's Report and Income Statement
Motion made by Director Ruthenberg, seconded by Director Fullerton to Approve the Administrative Matters/Consent Agenda with Minutes of the Regular Board Meeting-February 23, 2023 be amended on page 2of3: Under C. Draft 2023-2024 Budget: Director O'Shaughnessy requested the word "Hypothetically" be added to the beginning of his comment: "He noted that extreme measures would be taken by the Worth Park Districts participation as a member of SWSRA should this first draft budget be approved."
Roll was called with Director Whitcomb, Fullerton, Fairbanks, O'Shaughnessy, Jung, Ruthenberg and Huber voting Yes. Motion passed 7 – 0.

V. PRESIDENT'S REPORT

- A. Correspondence – None
- B. Public Recognition – None

VI. STAFF REPORTS

- A. Executive Director Report, Nicolette Lahman – Report was placed on file
 - A. February 2022/2023 Donations/Sponsorships Received (**See attached**)
 - B. Recreation Report (**See attached**) – Presented by Superintendent of Recreation, Marina Uher. Report placed on file. Added to report was Old National Bank running local contest for local not for profit agencies; voting required and can vote daily for SWSRA.
 - C. Inclusion Training Request – Reminder given for inclusion requests to be sent in advance as much as possible. SWSRA will provide refreshers on required paperwork to member Superintendents upon requests, if needed.

- D. Update on SWSRA offices moving – Recreation staff have moved to Goy Building; Business Manager, Dawn Kehoe and Office Clerk, Patti Swiney will remain at Alsip; Superintendent, Marina Uher and Executive Director are awaiting approval for office space at Village of Alsip or City of Palos Heights, if needed.
 - E. Update on Scholarship Program – Scholarships for summer will change to maximum amount up to 50% from previously 75%. This is due to depleting funds and decrease in donations to scholarship fund. Program scholarships will remain the same with up to \$150 per calendar year.
 - F. Update on Grant Staffing – Continue to mail out requests
 - G. SWSRA First Responder Volleyball Event – SWSRA participated in Volleyball game with Alsip First Responders hosted at Palos Heights Recreation Center. A plaque was given to SWSRA made by a fireman.
 - H. Second Draft 2023-2024 Budget (**See Attached**) (*)
 - I. April Board Meeting-Reminder of date change – April 20, 10a.m., Worth Park District. Followed by visit to SWSRA Oasis Program.
 - J. Upcoming Events
Added to report was update on DECO Grant Application \$50,000. In order to proceed with application process a requirement for a minimum 10-year lease agreement. Current lease is for 3-year term. SWSRA will contact DCEO grant liaison to discuss further.
- B. Attorney Report – None

VII. OLD BUSINESS (*= Action or Approval Item)

- A. Board of Directors By-Law Review (*)
Motion made by Director Fairbanks, seconded by Director Fullerton to approve the Board of Directors By-Laws as presented. Roll was called with Director Whitcomb, Fullerton, Fairbanks, O'Shaughnessy, Jung, Ruthenberg and Huber voting Yes. Motion passed 7 – 0.
- B. Bus Lease (*) Lease is under review of PDRMA.
- C. Second Draft 2023-2024 Budget (See Attached) (*) – Discussion continued on second draft budget FY23-24. Additional meeting with finance committee was requested for additional areas to be focused on in budget per board request. Special Assessment discussion took place regarding members contributing to the loss of EAVs. Members will go to their boards and report back on responses. In addition to a onetime special assessment the potential of a by-law change from the current 2% to 2.5% was brought up. This will be presented to member boards and responses would be shared.

VIII. NEW BUSINESS (*=Action or Approval Item)

IX. BOARD OF DIRECTORS' COMMENTS

Board Members shared happenings at their Agencies such as special events, updates on grant projects and future trainings.

X. EXECUTIVE SESSION (if necessary)

Director Whitcomb asked for a motion at 12:08 p.m. to enter into Executive Session to discuss D. Personnel (individuals), 5 ILCS 120/2(c)(1). Motion made by Director Ruthenberg, seconded by Director Jung. Roll was called with Director Whitcomb, Fullerton, Fairbanks, O'Shaughnessy, Jung, Ruthenberg and Huber voting Yes. Motion passed 7 – 0.

XI. RECONVENE REGULAR MEETING

Director Whitcomb asked for a motion at 12:46 p.m. to reconvene to Regular Meeting Session. Motion made by Director O'Shaughnessy, seconded by Director Jung. Motion passed by Voice Vote 7 – 0.

XII. ADJOURNMENT OF REGULAR MEETING

Motion made by Director Ruthenberg, seconded by Director Jung to adjourn the Regular Meeting Session at 12:49 p.m. Motion passed by voice vote 7 – 0.

Dawn Kehoe, Corresponding Secretary

Matt Fairbanks, Secretary