

SOUTH WEST SPECIAL RECREATION ASSOCIATION  
12521 SOUTH KOSTNER, ALSIP, IL 60803

MINUTES OF REGULAR MEETING MAY 19, 2021

**NOTICE IS HEREBY GIVEN** that the May 19, 2021 Regular Meeting of the South West Special Recreation Association Board of Directors was held in person at Worth Park District – 11500 S. Beloit Ave. – Terrace Centre

**I. CALL TO ORDER**

The regular meeting of the Board of Directors of South West Special Recreation Association (SWSRA) was called to order at 10:07 a.m. by Director Egizio.

**II. ROLL CALL WAS CALLED WITH ALL STATING – “PRESENT”:**

MIDLOTHIAN PARK DISTRICT	DOMINIC EGIZIO, PRESIDENT
ALSIP PARK DISTRICT	JEANETTE HUBER, VICE PRESIDENT
POSEN PARK DISTRICT	T. J. WHITCOMB, TREASURER
WORTH PARK DISTRICT	ROBERT O’SHAUGHNESSY
PALOS HEIGHTS RECREATION DEPT.	MATT FAIRBANKS
HICKORY HILLS PARK DISTRICT	JENNIFER FULLERTON

**ROLL CALL - ABSENT:**

BLUE ISLAND PARK DISTRICT	OCTAVIO CARBAJAL REPRESENTATIVE, SECRETARY
VILLAGE OF MERRIONETTE PARK	MICHELLE HIGGINS

**SWSRA Team- PRESENT:**

DAWN KEHOE	INTERIM DIRECTOR, BUSINESS MANAGER
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**SWSRA Team- ABSENT:**

SUSAN PRIEBOY	SUPERINTENDENT OF RECREATION
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**III. VISITOR AND CITIZEN COMMENTS: None**

**IV. ADMINISTRATIVE MATTERS/CONSENT AGENDA:**

A. Minutes

1. Updated Minutes of the Regular Board Meeting – MARCH 17, 2021
2. Minutes of the Special Board Meeting – APRIL 12, 2021
3. Minutes of the Regular Board Meeting – APRIL 21, 2021
4. Minutes of the Special Board Meeting – APRIL 27, 2021
5. Minutes of the Special Board Meeting – MAY 12, 2021
6. Minutes of the Special Board Meeting – MAY 13, 2021

B. Disbursements – APRIL Totaling \$38,333.24

C. Financial Reports – APRIL - Treasurer’s Report and Income Statement

Motion made by Director Fullerton, seconded by Director Whitcomb to Approve the Consent Agenda as presented. Roll was called with Directors Egizio, Huber, Whitcomb, Fullerton, O’Shaughnessy, and Fairbanks voting yes. Motion passed 6 – 0.

**V. PRESIDENT’S REPORT**

- A. Correspondence – Director Egizio thanked Dawn for assuming the role of Interim Executive Director.
- B. Public Recognition - None

**VI. STAFF REPORTS:**

A. Superintendent of Recreation Report, Susan Prieboy

Susan is not present at the meeting and no reason was given for her absence; her report will be placed on file. Discussion began to create a policy for remote board meetings. Discussion about Day Camp and Board requested Susan provide by Friday, May 21 a written outline on the status of Day Camp including a timeline: 1. What did we do to Market Day Camp, 2. How many push calls were made, 3. Plan for staffing. Board requested to subsidize/run Youth Camp/Session A even if minimum not met. It was noted Adult camp has met the minimum.

Session B – 4 week session will be reevaluated prior to the start.

- B. Interim Director Report, Dawn Kehoe
  - A. April 2021 Donations/Sponsorships Received (**See attached**)
  - B. Rotation of Officers (**See attached**)\*
  - C. Day Camp 2021
  - D. Sale of 2007 Chevy Bus – Resolution No. 2020-03 highest bid \$5,800
  - E. SAM (CAGE CODE) Expires July 15, 2021 – TO DO)
  - F. Vacation Time off request – June 4 – June 15 Return to work 6/16 Wed.
  - G. FY21/22 Budget TO DO
  - H. \$8,500 funds received SWSRA named as Beneficiary
- C. Attorney Report

**VII. UNFINISHED BUSINESS (\*= Action o Approval Item):**

- A. FY21/22 Budget\*

Discussion began with noting we should wait until new Executive Director starts to approve budget, that it must be filed within 6months; so it must be approved/passed by September.

**VIII. NEW BUSINESS (\*=Action or Approval Item)**

- A. Rotation of Officers (**Attachment**)\*

Motion made by Director Whitcomb, seconded by Director Egizio to Approve the Rotation of Officers as presented. Roll was called with Directors Egizio, Huber, Whitcomb, Fullerton, O’Shaughnessy, and Fairbanks voting yes. Motion passed 6 – 0.

Dawn extended on behalf of the SWSRA Team a Thank You to Dominic for serving for the last 2 years and presented him the gift of a Director’s Chair.

**IX. BOARD OF DIRECTORS’ COMMENTS**

Director Egizio gave brief update on Executive Director Search

Director Huber noted the following:

**Carnival:** still moving forward on this idea.

**New phone system:** Currently working on a new phone system and SWSRA will be part of that plan which will be a cost savings to both agencies.

**Apollo Recreation Center expansion:** at some point; possibly this Fall SWSRA’s office spaces will be displaced as well as SWSRA having to budget capital dollars for remodeling

**X. EXECUTIVE SESSION (if necessary)**

**XI. RECONVENE REGULAR MEETING**

**XII. ADJOURNMENT OF REGULAR MEETING**

Motion made by Director Egizio, seconded by Director Fairbanks to adjourn the regular session at 11:20 a.m. Motion passed 6 – 0.

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Dawn Kehoe, Corresponding Secretary

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Jennifer Fullerton, Secretary