



## BOARD OF DIRECTORS - REGULAR MEETING MINUTES

JUNE 15, 2022 - 10:00 a.m.

MIDLOTHIAN PARK DISTRICT - 14500 S. Kostner Ave., Midlothian

### I. CALL TO ORDER

The meeting was called to order at 10:05 a.m. by Director Huber

### II. ROLL CALL – PRESENT:

POSEN PARK DISTRICT	T. J. WHITCOMB, VICE PRESIDENT
HICKORY HILLS PARK DISTRICT	JENNIFER FULLERTON, SECRETARY
PALOS HEIGHTS RECREATION DEPT.	MATT FAIRBANKS, TREASURER
MIDLOTHIAN PARK DISTRICT	DOMINIC EGIZIO
BLUE ISLAND PARK DISTRICT	TEDDY RUTHENBERG
ALSIP PARK DISTRICT	JEANNETTE HUBER, PRESIDENT
WORTH PARK DISTRICT	KELLY PEZDEK, Representative

### ROLL CALL - ABSENT:

VILLAGE OF MERRIONETTE PARK	MICHELLE HIGGINS
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### SWSRA TEAM- PRESENT:

NICOLETTE LAHMAN	EXECUTIVE DIRECTOR
DAWN KEHOE	BUSINESS MANAGER
MARINA UHER	SUPERINTENDENT OF RECREATION

### III. VISITOR AND CITIZEN COMMENTS - Director Egizio introduced Ed Jung, as new Executive Director

### IV. ADMINISTRATIVE MATTERS/CONSENT AGENDA

- A. Minutes of the Regular Board Meeting – May 18, 2022
- B. Disbursements – May Totaling \$38,063.81
- C. Financial Reports – MAY - Treasurer’s Report and Income Statement  
Motion made by Director Whitcomb, seconded by Director Fullerton to Approve the Administrative Matters/Consent Agenda as presented.  
Roll was called with Director Whitcomb, Fullerton, Fairbanks, Egizio, Ruthenberg, Huber and Kelly Pezdek voting Yes. Motion passed 7 – 0.

### V. PRESIDENT’S REPORT

- A. Correspondence - None
- B. Public Recognition – Director Huber noted both Nicolette and Marina participated in the Torch Run with the Alsip Police Department.

### VI. STAFF REPORTS

- A. Executive Director Report, Nicolette Lahman – Report was placed on file
  - A. May 2022 Donations/Sponsorships Received (**See attached**)
  - B. Inclusion Requests/Observations – Marina distributed SWSRA’s Inclusion Packet, discussed the process and forms required to complete, and noted the point of contact at each agency to send packet to. Marina asked agencies to include on their registration form the question “Do you need any special accommodations?”
  - C. Recreation Report - Marina Uher presented report and it was placed on file.
  - D. Audit scheduled for 8.23.22

- E. P-card – BMO and 5/3 Bank P-Card Consortium – Nicolette noted we are considering switching to 5/3 Bank p-card as they do offer a rebate based on the consortium total spent since we no longer qualify for rebate with BMO. Discussion began of who other agencies are with and their experiences.
  - F. 2022-2023 SWSRA Board rotation of officers (\*)
  - G. Special Events – Nicolette highlighted our Sensory Depot Open House. Nicolette also stated that she received an email from the Alsip-Merrionette Park Library that they are also hosting a Sensory Day of Play and asked SWSRA if they would help promote.
- B. Attorney Report – None

**VII. OLD BUSINESS (\*= Action or Approval Item)**

**VIII. NEW BUSINESS (\*=Action or Approval Item) - None**

- A. 2022-2023 SWSRA Board rotation of Officers (\*)  
Motion made by Director Egizio, seconded by Director Whitcomb to approve slate of Officers as presented in Executive Director’s Report. Motion carried by voice vote 7 – 0.

**IX. BOARD OF DIRECTORS’ COMMENTS**

**Director Fullerton** asked what process others follow if an employee tests positive for Covid; discussion began. She invited SWSRA Summer Camp to use their gated splash pad “free of charge” on MWF before noon. She noted Dealerships start quoting on 2023 trucks on July 18 for anyone in need for their fleet. She added using Sourcewell in the past for their fleet. Also, noted she has a list of contractors to share if anyone is interested.

**Director Huber** noted continued work to finalize Henry Bros. construction agreement; still anticipating to start construction in September with a 7mos. expansion project and plan for building to remain open. She added start the process now if you are in need of a new brand chemical controller for your splash pad, because you will need a permit from IPDH, and they are backlogged.

**Director Whitcomb** noted a very productive carnival; 2<sup>nd</sup> best year ever with good weather all 4 days. He inquired about the BMI licensing requirements and discussion began.

**Director Fairbanks** noted they are 2/3 done with the new park in Misty Meadows subdivision. He added it is partially funded by local celebrity athletes Michael Schofield (NFL) and wife Kendall (silver medal winner). He plans to invite all to the ribbon cutting ceremony.

**Director Ruthenberg** noted they were at full capacity (150) last night for their evening swim.

**Kelly Pezdek** noted their need for vehicle(s) for their Day Camp trips so if any agency has any availability to let us borrow their vehicle(s) please let her know. She also noted new air conditioner going into Goy Center.

**Director Egizio** noted they did alright with hiring for camp but are struggling in the parts department because of background check delays. Discussion began about background checks and what other agencies are experiencing.

**X. EXECUTIVE SESSION (if necessary)**

Motion made by Director Egizio, seconded by Director Huber to enter into Executive Session at 11:06 a.m. for the purpose of discussing item D. Personnel (individuals), 5 ILCS 120/2(c)(1)  
Roll was called with Director Whitcomb, Fullerton, Fairbanks, Egizio, Ruthenberg, Huber and Kelly Pezdek voting Yes. Motion passed 7 – 0.

Motion made by Director Huber, seconded by Director Ruthenberg to end Executive Session at 11:35 a.m.  
Roll was called with Director Whitcomb, Fullerton, Fairbanks, Egizio, Ruthenberg, Huber and Kelly Pezdek voting Yes. Motion passed 7 – 0.

**XI. RECONVENE REGULAR MEETING**

Regular Board Meeting was reconvened at 11:35 a.m. Motion carried by voice vote 7 – 0.

**XII. ADJOURNMENT OF REGULAR MEETING**

Motion made by Director Egizio, seconded by Director Fairbanks to adjourn the Regular Board Meeting at 11:36 a.m. Motion passed by voice vote 7 – 0.