

BOARD OF DIRECTORS - REGULAR MEETING MINUTES – JUNE 21, 2023 - 10:00 a.m.
BLUE ISLAND PARK DISTRICT – 12804 Highland Ave., Blue Island

I. CALL TO ORDER

The meeting was called to order at 10:02am by Director Fullerton

II. ROLL CALL – PRESENT:

HICKORY HILLS PARK DISTRICT	JENNIFER FULLERTON, PRESIDENT
PALOS HEIGHTS RECREATION DEPT.	MATT FAIRBANKS, VICE PRESIDENT
WORTH PARK DISTRICT	ROBERT O’SHAUGHNESSY
MIDLOTHIAN PARK DISTRICT	ED JUNG, TREASURER
BLUE ISLAND PARK DISTRICT	TEDDY RUTHENBERG
ALSIP PARK DISTRICT	JEANNETTE HUBER
POSEN PARK DISTRICT	T.J. WHITCOMB

ROLL CALL - ABSENT:

VILLAGE OF MERRIONETTE PARK	MICHELLE HIGGINS
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SWSRA TEAM- VIRTUAL:

NICOLETTE LAHMAN	EXECUTIVE DIRECTOR
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SWSRA TEAM- PRESENT:

DAWN KEHOE	BUSINESS MANAGER
MARINA UHER	SUPERINTENDENT OF RECREATION
PATTI SWINEY	OFFICE CLERK

III. VISITOR AND CITIZEN COMMENTS - None

IV. ADMINISTRATIVE MATTERS/CONSENT AGENDA

- A. 1. Minutes of the Regular Board Meeting –MAY 17, 2023
- 2. Minutes of the Special Board Meeting – MAY 25, 2023
- B. Disbursements – MAY Totaling \$19,720.87
- C. Financial Reports – MAY - Treasurer’s Report and Income Statement
Motion made by Director Huber, seconded by Director Jung to Approve the Administrative Matters/Consent Agenda as presented. Roll was called with Director Fullerton, Fairbanks, O’Shaughnessy, Jung, Ruthenberg, Huber and Whitcomb voting Yes. Motion passed 7 – 0.

V. PRESIDENT’S REPORT

- A. Correspondence – None
- B. Public Recognition – None

VI. STAFF REPORTS

- A. Executive Director Report, Nicolette Lahman – Report was placed on file
 - A. May 2023 Donations/Sponsorships Received (**See attached**) – Nicolette added \$500 awarded for online sponsorship submitted for Golf Outing from Old National Bank.
 - B. Recreation Report (**See attached**) – Presented by Superintendent of Recreation, Marina Uher. Report placed on file. Marina added: 1. Oasis Program leader is relocating and position will be vacant and 2. Summer Camp registration numbers were discussed-Session A = 13 and Session B = 18. Enrollment was 18 in 2022 and this current year is 20.
 - C. Corporate Council Conference Call: Articles of Agreement Language, Member Rate Contributions (**See attached**) – Nicolette Lahman, Jennifer Fullerton – Review of discussion with corporate council. Board Consensus was to have approval on the member agency contribution rate by November 15, 2023 the latest.

- D. Scheduling of Board Retreat – Board to send 3 topics to Director Fullerton to discuss. Date and venue TBD.
- E. Executive Director Review Form (**See attached**) – Form 4 selected; Director Fullerton add comment section.
- F. Special Assessment (*) - Discussion continued on Special Assessment. Members will be billed for those that approved. Awaiting response from one-member agency.
- G. Fund Balance Policy – Reviewed proposed changes to Fund Balance Policy and discussed.
- H. Upcoming Events/Fundraiser – Director Fullerton noted Hickory Hills carnival date is August 24. Nicolette extended Thank You to Hickory Hills Park District for their Sponsor a Hole for upcoming golf outing. Nicolette noted she will be standing in solidarity at the Press Conference with LWSRA and SSSRA to support Tinley Park Park District in acquiring the parcel of land at 183rd and Harlem Ave. (once known as Tinley Park Mental Health Center).

B. Attorney Report – None

VII. OLD BUSINESS (*= Action or Approval Item)

- A. Special Assessment (*) – Director Fullerton requested this remain on next month Agenda.

VIII. NEW BUSINESS (*=Action or Approval Item)

- A. Executive Director Review Form (**See attached**) (*)
Motion made by Director Whitcomb, seconded by Director Jung to use Form 4 with modification to add comment sections. Roll was called with Director Fullerton, Fairbanks, O’Shaughnessy, Jung, Ruthenberg, Huber and Whitcomb voting Yes. Motion passed 7 – 0.
- B. Scheduling of Board Retreat Date and Location (*)
- C. Fund Balance Policy (**See attached**) (*)
Motion made by Director Whitcomb, seconded by Director Jung to Approve the Proposed Fund Balance Policy as presented. Roll was called with Director Fullerton, Fairbanks, O’Shaughnessy, Jung, Ruthenberg, Huber and Whitcomb voting Yes. Motion passed 7 – 0.

IX. BOARD OF DIRECTORS’ COMMENTS

Board Members shared updates at their Agencies such as special events, carnival dates, new board members, bid projects, OSLAD and PARC grants updates, master plan community meeting, 70th Anniversary celebration, audits, update on building expansion project, and IAPD survey for vehicles.

X. EXECUTIVE SESSION (if necessary)

Director Fullerton asked for a motion at 11:24am to enter into Executive Session to discuss:

- 1. Review of April 20, 2023 Regular Meeting Minutes
 - A. Litigation, 5 ILCS 120/2 (a)(c) 11.
 - D. Personnel (individuals), 5 ILCS 120/2(c)(1)

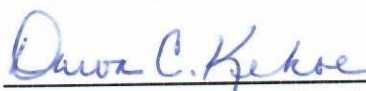
Motion made by Director Huber, seconded by Director Jung. Roll was called with Director Fullerton, Fairbanks, O’Shaughnessy, Jung, Ruthenberg, Huber and Whitcomb voting Yes. Motion Passed 7 – 0.

XI. RECONVENE REGULAR MEETING

Director Fullerton asked for a motion at 12:05pm to reconvene to Regular Meeting Session. Motion made by Director Whitcomb, seconded by Director Fairbanks. Roll was called with Director Fullerton, Fairbanks, O’Shaughnessy, Jung, Ruthenberg, Huber and Whitcomb voting Yes. Motion passed 7 – 0.

XII. ADJOURNMENT OF REGULAR MEETING

Motion made by Director Whitcomb, seconded by Director Ruthenberg to adjourn the Regular Meeting Session at 12:06am. Motion passed by Voice vote 7 – 0.



Dawn Kehoe, Corresponding Secretary