



BOARD OF DIRECTORS - REGULAR MEETING MINUTES

JULY 20, 2022 - 10:00 a.m.

PALOS HEIGHTS REC. DEPARTMENT - 6601 W. 127th St., Palos Heights

I. CALL TO ORDER

The meeting was called to order at 10:10 a.m. by Director Whitcomb

II. ROLL CALL – PRESENT:

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| POSEN PARK DISTRICT | T. J. WHITCOMB, PRESIDENT |
| HICKORY HILLS PARK DISTRICT | JENNIFER FULLERTON, VICE PRESIDENT |
| PALOS HEIGHTS RECREATION DEPT. | MATT FAIRBANKS, SECRETARY |
| WORTH PARK DISTRICT | ROBERT O'SHAUGHNESSY, TREASURER |
| MIDLOTHIAN PARK DISTRICT | ED JUNG |
| BLUE ISLAND PARK DISTRICT | TEDDY RUTHENBERG |
| ALSIP PARK DISTRICT | JEANNETTE HUBER |

ROLL CALL - ABSENT:

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| VILLAGE OF MERRIONETTE PARK | MICHELLE HIGGINS |
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SWSRA TEAM- PRESENT:

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| NICOLETTE LAHMAN | EXECUTIVE DIRECTOR |
| DAWN KEHOE | BUSINESS MANAGER |
| MARINA UHER | SUPERINTENDENT OF RECREATION |

III. VISITOR AND CITIZEN COMMENTS - None

IV. ADMINISTRATIVE MATTERS/CONSENT AGENDA

- A. Minutes of the Regular Board Meeting – JUNE 15, 2022
 - B. Disbursements – JUNE Totaling \$21,024.62
 - C. Financial Reports – JUNE - Treasurer's Report and Income Statement
- Motion made by Director Fullerton, seconded by Director Ruthenberg to Approve the Administrative Matters/Consent Agenda as presented.
- Roll was called with Director Whitcomb, Fullerton, Fairbanks, O'Shaughnessy, Jung, Ruthenberg, and Huber voting Yes. Motion passed 7 – 0.

V. PRESIDENT'S REPORT

- A. Correspondence - None
- B. Public Recognition – None

VI. STAFF REPORTS

- A. Executive Director Report, Nicolette Lahman – Report was placed on file
 - A. June 2022 Donations/Sponsorships Received (**See attached**)
 - B. Tee up Fore SWSRA-October 1, 2022 (**See attached**)
 - C. Recreation Report (**See attached**)-Marina Uher, Superintendent of Recreation presented report. Nicolette added to the report that Adult Camp was cancelled this week due to a confirmed case of Covid-19; noting Youth camp was not because they are separate from the Adult Camp. Marina added to the report that we would like our Oasis participants to be involved with our Member Districts this season. Our thought is to partner together and help with "park clean up". Those districts who
- South West Special Recreation Association Regular Meeting July 20, 2022**

are interested; please send her clean up dates/locations” on T, TH, F from 11am-12 during the months of Sept., Oct., Mar., April and May; noting it would be helpful if you could contribute the cleaning supplies. Marina noted the Back to School fairs SWSRA will be attending are at Midlothian and Worth.

- D. Annual Report-Nicolette, Dawn, Patti, Marina – Nicolette presented the report; highlighting areas on each page. Dawn presented the Revenue and Expense pages noting the details.
 - E. SWSRA Board Alternates (**See attached**)
 - F. SWSRA 2022-2023 Monthly Board Meeting Schedule/Locations (**See attached**)
- B. Attorney Report – None

VII. OLD BUSINESS (*= Action or Approval Item)

VIII. NEW BUSINESS (*=Action or Approval Item)

A. NL Contract (*)

Director Whitcomb noted the question was asked “how many sick days are earned each year” as contract states in accordance with rules and policies pertaining to sick leave set forth for all employees of the Association.

Dawn responded full time employees receive 9 sick days per year.

Motion made by Director Fairbanks, seconded by Director Fullerton to approve the Executive Director contract as presented.

Roll was called with Director Whitcomb, Fullerton, Fairbanks, Jung, Ruthenberg, and Huber voting Yes. Director O’Shaughnessy voting No. Motion passed 6 – 1.

IX. BOARD OF DIRECTORS’ COMMENTS

Director Huber noted she has conference call tomorrow with Henry Bros. to finalize expansion agreement.

Director Fairbanks invited all to the walk-thru tomorrow at 9am for the new park in Misty Meadows Subdivision; noting Grand Opening date hasn’t been set yet; still waiting for some equipment to arrive. Also announced they received the OSLAD Grant for plot of land called Orchard Park which will include a splash pad, walk around path, and outdoor classroom.

Director Fullerton noted they are removing a playground on school property. Noted vandalism on 4th of July to their porta-potty will cost approx. \$6,000. Stated she is working on the Master Plan to apply for the OSLAD Grant application coming up. Noted her Board is considering an additional \$1.50 raise effective January 1, 2023.

Director Ruthenberg noted they are currently working with Campfire Concepts to write their Master Plan.

Director O’Shaughnessy stated they also received the OSLAD Grant; congratulated all and noted south suburbs were treated very well as apparent on their list.

Director Jung stated he is getting adjusted in new position; meeting with staff, and discussing how to retain staff.

Director Whitcomb noted movie on Friday and Fire Department hosting Pancake Breakfast and Blood Drive.

Asked for referral for repairs need to one of their Pavilion shelters. Recommendation to call Hacienda Landscape. Posed the question if any other agencies are experiencing marked rise in graffiti issues. Discussion began.

X. EXECUTIVE SESSION (if necessary)

XI. RECONVENE REGULAR MEETING

XII. ADJOURNMENT OF REGULAR MEETING

Motion made by Director Huber, seconded by Director Ruthenberg to adjourn the Regular Board Meeting at 11:18 a.m. Motion passed by voice vote 7 – 0.

Dawn Kehoe, Corresponding Secretary

Matt Fairbanks, Secretary