



BOARD OF DIRECTORS - REGULAR MEETING MINUTES - OCTOBER 19, 2022 - 1:00 p.m.

ALSIP PARK DISTRICT – 12521 S. Kostner Ave., Alsip

I. CALL TO ORDER

The meeting was called to order at 1:06 p.m. by Director Whitcomb

II. ROLL CALL – PRESENT:

POSEN PARK DISTRICT	T. J. WHITCOMB, PRESIDENT
HICKORY HILLS PARK DISTRICT	JENNIFER FULLERTON, VICE PRESIDENT
PALOS HEIGHTS RECREATION DEPT.	MATT FAIRBANKS, SECRETARY
WORTH PARK DISTRICT	ROBERT O'SHAUGHNESSY, TREASURER
MIDLOTHIAN PARK DISTRICT	ED JUNG
BLUE ISLAND PARK DISTRICT	TEDDY RUTHENBERG
ALSIP PARK DISTRICT	JEANNETTE HUBER via ZOOM

ROLL CALL - ABSENT:

VILLAGE OF MERRIONETTE PARK MICHELLE HIGGINS

Motion made by Director Fairbanks, seconded by Director Fullerton to Approve Director Huber's attendance via electronic means. Motion passed by voice vote 6 – 0.

SWSRA TEAM- PRESENT:

NICOLETTE LAHMAN	EXECUTIVE DIRECTOR
DAWN KEHOE	BUSINESS MANAGER
MARINA UHER	SUPERINTENDENT OF RECREATION

III. VISITOR AND CITIZEN COMMENTS - None

IV. ADMINISTRATIVE MATTERS/CONSENT AGENDA

- A. Minutes of the Regular Board Meeting –SEPTEMBER 14, 2022
- B. Disbursements – SEPTEMBER Totaling \$16,914.29
- C. Financial Reports – SEPTEMBER - Treasurer's Report and Income Statement
Motion made by Director Fullerton, seconded by Director Ruthenberg to Approve the Administrative Matters/Consent Agenda as presented. Roll was called with Director Whitcomb, Fullerton, Fairbanks, O'Shaughnessy, Jung, Ruthenberg and Huber voting Yes. Motion passed 7 – 0.

V. PRESIDENT'S REPORT

- A. Correspondence - None
- B. Public Recognition – None

VI. STAFF REPORTS

- A. Executive Director Report, Nicolette Lahman – Report was placed on file
 - A. September 2022 Donations/Sponsorships Received vs. September 2021 (**See attached**)
 - B. Recreation Report (**See attached**) – Marina Uher presented Report and it was placed on file
Marina added the following to her report:
 - Thank You to Midlothian Park District for hosting our "I Love the 90's Dance - 100 participants and 20 staff; noting this was our 2nd dance back "in person" since Covid.
 - Oasis enrollment: 12 participants Tues. & Thurs., and 6 participants all 3 days Tues., Thurs. & Friday

Marina noted our Oasis Program Leader has monthly check in with the parent's regarding their son or daughter's goals. She shared a comment from a "New" Oasis parent whose son started in September: "It's so nice to hear of my child's efforts and improvements but more importantly I'm so glad he found his smile. I wondered if he would ever really smile again, not a forced smile for pictures but just smile".

- C. Bingo-Flannel Fall Fest Recap – Very large crowd and Elim attended as well; we charged \$1 per card, received \$450 and gave small gift card amounts as prizes. Director Huber noted intent to do again next year; and hopes SWSRA can join again for the exposure to the community.
 - D. Golf Outing 2022 – Nicolette extended special Thanks to Jeanette Huber and Rich Gottardo for the amazing job they do. Nicolette added one of our participants golfed; which our Team enjoys seeing that enjoyment.
 - E. Final Audit Draft FY21/22 & Signed Management Representation Letter (*) **(See attached)**
Dawn presented a quick review of the financial highlights noted on pages 4-6 of this year's audit.
 - F. Upcoming Events – Nicolette asked for support with promoting our upcoming Adaptive Wheel Chair event at your agencies. Also, in regards to brochure blurbs from each agency; we ask that we get a 2-week notice. Director Fullerton asked if it would be possible to have direct mailing of SWSRA's brochure to their residents.
- B. Attorney Report – None

VII. OLD BUSINESS (*= Action or Approval Item) - None

VIII. NEW BUSINESS (*=Action or Approval Item) -

- A. Approval to Accept Final Audit FY21/22 & Signed Management Representation Letter*
Motion made by Director Ruthenberg, seconded by Director Jung to place the Audit as presented on file. Roll was called with Director Whitcomb, Fullerton, Fairbanks, O'Shaughnessy, Jung, Ruthenberg and Huber voting Yes. Motion passed 7 – 0.

IX. BOARD OF DIRECTORS' COMMENTS

Director Whitcomb - Halloween Eve Flashlight Egg Hunt on October 31 at 7pm at Commissioner's Park.

Director Ruthenberg – Extended thank you to SWSRA attending their Trunk or Treat event on October 29.

Director Jung - Fall Fest Oct. 8 had over 400 people attend. We have a RFP out for a new Comprehensive Master Plan.

Director Fairbanks – Grand Opening for Dream Big park was on Monday and over 100 people attended. Extended Thank You to SWSRA for helping with Sensory Pumpkin Patch this Friday.

Director Fullerton – Open positions for Secretary and Recreation Assistant posted on Indeed.

Director O'Shaughnessy – Fall Fest Oct. 2 from 12-6pm had about 1,000 people attend. Upcoming Haunted Trail Event on the bike path on 10/28, 10/29 and 10/30 from 7-9pm.

Director Huber – Reviewing Bid documents and will have preconstruction bid meeting next week and get these bids for the expansion due back by November 1. Still looking to break ground by the end of this year. Also, have position posted for Part Time Community Outreach Position.

X. EXECUTIVE SESSION (if necessary)

XI. RECONVENE REGULAR MEETING

XII. ADJOURNMENT OF REGULAR MEETING

Motion made by Director Fullerton, seconded by Director Jung to adjourn the Regular Board Meeting at 1:52 p.m. Motion passed by voice vote 7 – 0.