



BOARD OF DIRECTORS - REGULAR MEETING MINUTES - DECEMBER 14, 2022 - 10:13 a.m.
HICKORY HILLS PARK DISTRICT – 8047 W. 91st., Hickory Hills

I. CALL TO ORDER

The meeting was called to order at 10:13 a.m. by Director Whitcomb

II. ROLL CALL – PRESENT:

POSEN PARK DISTRICT	T. J. WHITCOMB, PRESIDENT
HICKORY HILLS PARK DISTRICT	JENNIFER FULLERTON, VICE PRESIDENT
PALOS HEIGHTS RECREATION DEPT.	MATT FAIRBANKS, SECRETARY
WORTH PARK DISTRICT	ROBERT O’SHAUGHNESSY, TREASURER
MIDLOTHIAN PARK DISTRICT	ED JUNG
ALSIP PARK DISTRICT	JEANNETTE HUBER

ROLL CALL - ABSENT:

BLUE ISLAND PARK DISTRICT	TEDDY RUTHENBERG
VILLAGE OF MERRIONETTE PARK	MICHELLE HIGGINS

SWSRA TEAM- PRESENT:

NICOLETTE LAHMAN	EXECUTIVE DIRECTOR
DAWN KEHOE	BUSINESS MANAGER
MARINA UHER	SUPERINTENDENT OF RECREATION

III. VISITOR AND CITIZEN COMMENTS - None

IV. ADMINISTRATIVE MATTERS/CONSENT AGENDA

- A. Minutes of the Regular Board Meeting – NOVEMBER 16, 2022
 - B. Disbursements – NOVEMBER Totaling \$21,034.42
 - C. Financial Reports – NOVEMBER - Treasurer’s Report and Income Statement
- Motion made by Director Fullerton, seconded by Director Fairbanks to Approve the Administrative Matters/Consent Agenda as presented. Roll was called with Director Whitcomb, Fullerton, Fairbanks, O’Shaughnessy, Jung, and Huber voting Yes. Motion passed 6 – 0.

V. PRESIDENT’S REPORT

- A. Correspondence - None
- B. Public Recognition – None

VI. STAFF REPORTS

- A. Executive Director Report, Nicolette Lahman – Report was placed on file
 - A. November 2022 Donations/Sponsorships Received vs. November 2021 (**See attached**)
 - B. Recreation Report (**See attached**) – Marina Uher presented Report and it was placed on file
Marina extended a Thank You to Alsip and Worth Park District for allowing donation boxes at their agencies for our Oasis Food Drive. Nicolette extended a Thank You to Alsip staff for the “goodie bags” given to the Oasis participants when they went to their Fitness Center.
 - C. Grant Donation Update – Nicolette noted receipt of \$5,000 grant from an Anonymous Donor. Nicolette added that another effort made for donations she did was mailing out a Year End Appeal Letter and to date have received \$100 from an Alsip Board Commissioner.

- D. EAV/Member Contribution Update (**See attached**) **Nicolette** noted decrease of \$39,676 from previous year. Director O'Shaughnessy noted the delay in Cook County for receiving their tax funds and how this may affect SWSRA. Other agencies expressed they do not foresee delay in sending their funds to SWSRA. Discussion began and suggestions made of possible fundraising ideas to consider in upcoming months -Double Good Popcorn and Sockathon. Also, in regards to Golf Outing fundraising reach out to each agency for their attorney and vendor names and addresses to sponsor a hole or make a donation.
 - E. Worth Lease Agreement (*)
 - F. Recreation Specialist (*)
 - G. Upcoming Events (See Recreation Report)
- B. Attorney Report – None

VII. OLD BUSINESS (*= Action or Approval Item) - None

VIII. NEW BUSINESS (*=Action or Approval Item)

A. Worth Lease Agreement (*)

Motion made by Director Fullerton, seconded by Director Jung to Approve the Worth Lease Agreement as presented last month. Roll was called with Director Whitcomb, Fullerton, Fairbanks, O'Shaughnessy, Jung, and Huber voting Yes. Motion passed 6 – 0.

B. Recreation Specialist (*) Nicolette noted we have a current part time position salary in our budget for Community Outreach that hasn't been filled. We plan to use that salary for this position with focus on building our youth program, connect and build relationships in our school districts for field trips to our Sensory Room and registration in our programs/special events etc. We plan to offer the position to our Intern whose internship ended in December and did an amazing job. Board consensus was no approval or vote needed as this salary is already in the budget under a different title.

IX. BOARD OF DIRECTORS' COMMENTS

Director Whitcomb –Noted he was Santa Claus on the Fire Truck last weekend for their holiday event.

Director Fullerton – Noted election filing and a few small projects going on. Added Christmas events went well.

Director Jung – All Christmas events are finished and went well. Noted they had pictures with Santa with your pets this year went well. Also, Indoor soccer started a couple weeks ago and registration went really well.

Director Huber – Finishing up the last holiday events this weekend and early next week. Met with Construction Manager on the expansion project as we had to up our construction budget to \$5 million unfortunately. Noting they may have to rebid the HVAC. Added they are working with Value Engineering. Still no timeframe.

Director Fairbanks – Finished holiday events this weekend. Have an upcoming New Year's Eve drop on Dec. 30. Just hired JSD in Elmhurst as landscape architect for Orchard Park's walking path and spray pad.

Director O'Shaughnessy – Announcing tomorrow we will be going to Referendum to increase capital funding with list of what can be accomplished such as a Community Center Project. Noted there is 74 acres not open to the public of open land at 111th & Oketo; which is owned by MDWRD and available to purchase. He noted he sent out emails to encourage others to write a letter to the Forest Preserve District to purchase it.

X. EXECUTIVE SESSION (if necessary)

XI. RECONVENE REGULAR MEETING

XII. ADJOURNMENT OF REGULAR MEETING

Motion made by Director Huber, seconded by Director Fullerton to adjourn the Regular Board Meeting at 11:08 a.m. Motion passed by voice vote 6 – 0.

Dawn Kehoe, Corresponding Secretary

Matt Fairbanks, Secretary