



**BOARD OF DIRECTORS - REGULAR MEETING MINUTES – JULY 19, 2023 - 10:00 a.m.**  
**HICKORY HILLS PARK DISTRICT – 8047 W. 91<sup>st</sup> Place, Hickory Hills, IL**

**I. CALL TO ORDER**

The meeting was called to order at 10:00am by Director Fullerton

**II. ROLL CALL – PRESENT:**

HICKORY HILLS PARK DISTRICT	JENNIFER FULLERTON, PRESIDENT
PALOS HEIGHTS RECREATION DEPT.	MATT FAIRBANKS, VICE PRESIDENT
MIDLOTHIAN PARK DISTRICT	ED JUNG, TREASURER
ALSIP PARK DISTRICT	JEANNETTE HUBER
POSEN PARK DISTRICT	T.J. WHITCOMB

**ROLL CALL - ABSENT:**

WORTH PARK DISTRICT	ROBERT O'SHAUGHNESSY
BLUE ISLAND PARK DISTRICT	TEDDY RUTHENBERG
VILLAGE OF MERRIONETTE PARK	MICHELLE HIGGINS

**SWSRA TEAM- PRESENT:**

NICOLETTE LAHMAN	EXECUTIVE DIRECTOR
DAWN KEHOE	BUSINESS MANAGER
MARINA UHER	SUPERINTENDENT OF RECREATION
PATTI SWINEY	OFFICE CLERK

**III. VISITOR AND CITIZEN COMMENTS – SWSRA INTERN, ZAHRIA EDWARDS introduced.**

**IV. ADMINISTRATIVE MATTERS/CONSENT AGENDA**

- A. Minutes of the Regular Board Meeting –JUNE 21, 2023
- B. Disbursements – JUNE Totaling \$16,737.16
- C. Financial Reports – JUNE - Treasurer's Report and Income Statement  
Motion made by Director Whitcomb, seconded by Director Fairbanks to Approve the Administrative Matters/Consent Agenda as presented. Roll was called with Director Fullerton, Fairbanks, Jung, Huber and Whitcomb voting Yes. Motion passed 5 – 0.

**V. PRESIDENT'S REPORT**

- A. Correspondence – None
- B. Public Recognition – None

**VI. STAFF REPORTS**

- A. Executive Director Report, Nicolette Lahman – Report was placed on file
  - A. June 2023 Donations/Sponsorships Received (**See attached**)
  - B. Recreation Report (**See attached**) – Presented by Superintendent of Recreation, Marina Uher. Report placed on file. Marina added: 1. Oasis is offering 4 days and looking to volunteer at member districts in addition to park clean up days . Nicolette added OASIS will focus on vocational skill building and looking for ways to get involved in community. Possibilities may include Palos Heights Farmers Market
  - C. Updated Inclusion Manual (**See Attached**)- Training for member district Superintendents is scheduled for 8/17/23 at Goy in Worth. Manual will be discussed.
  - D. Analysis of Special Recreation Association Member Agency Contributions-MAC (**See Attached**)- Review of MAC's for other SRA's and discussion ensued on comparison and formulas other SRAs currently use.
  - E. Upcoming Events/Fundraiser-Special Needs Carnival-Hickory Hills-8.24.23, Fall Fest 2023 -9.23.23 and SWSRA Golf Outing-9.30-23

B. Attorney Report – None

**VII. OLD BUSINESS (\*= Action or Approval Item)**

- A. Special Assessment
- B. Articles of Agreement/Member Agency contribution (MAC) Director Fullerton requested this remain on next month Agenda.
- C. Draft SWSRA Board Retreat Agenda Items-Schedule Date (See attached)-Discussion on possible moderator for retreat was discussed. Director Fairbanks will lead getting proposals for board to review. He will also set date with Lake Katherine for event.

**VIII. NEW BUSINESS (\*=Action or Approval Item)**

**IX. BOARD OF DIRECTORS' COMMENTS**

Board Members shared updates within their Agencies

**EXECUTIVE SESSION (if necessary)**

Director Fullerton asked for a motion at 11:08am to enter into Executive Session to discuss:

A. Litigation, 5 ILCS 120/2 (a)(c) 11.

Motion made by Director Whitcomb, seconded by Director Jung. Roll was called with Director Fullerton, Fairbanks, Jung, Huber and Whitcomb voting Yes. Motion Passed 5 – 0.

Director Fullerton asked for a motion at 11:11am to close Executive Session

Motion made by Director Whitcomb, seconded by Director Jung. Roll was called with Director Fullerton, Fairbanks, Jung, Huber and Whitcomb voting Yes. Motion Passed 5 – 0.

**X. RECONVENE REGULAR MEETING**

Director Fullerton asked for a motion at 11:11am to reconvene to Regular Meeting Session. Motion made by Director Jung, seconded by Director Fairbanks. Roll was called with Director Fullerton, Fairbanks, Jung, Huber and Whitcomb voting Yes. Motion passed 5 – 0.

**XII. ADJOURNMENT OF REGULAR MEETING**

Director Fullerton asked for a motion to adjourn regular meeting at 11:12am

Motion made by Director Jung, seconded by Director Fairbanks. Roll was called with Director Fullerton, Fairbanks, Jung, Huber and Whitcomb voting Yes. Motion passed 5 – 0.

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Dawn Kehoe, Corresponding Secretary