

SOUTH WEST SPECIAL RECREATION ASSOCIATION
12521 SOUTH KOSTNER, ALSIP, IL 60803

MINUTES OF REGULAR MEETING FEBRUARY 19, 2020

I. CALL TO ORDER

The regular meeting of the Board of Directors of South West Special Recreation Association (SWSRA) was called to order at 10:04 a.m. by Director Egizio. The meeting was held at the Alsip Park District, Alsip, Illinois.

II. ROLL CALL - PRESENT:

MIDLOTHIAN PARK DISTRICT	DOMINIC EGIZIO, PRESIDENT
POSEN PARK DISTRICT	T. J. WHITCOMB, TREASURER
HICKORY HILLS PARK DISTRICT	JENNIFER FULLERTON
WORTH PARK DISTRICT	ROBERT O'SHAUGHNESSY
PALOS HEIGHTS RECREATION DEPT.	MATT FAIRBANKS

ROLL CALL - ABSENT:

ALSIP PARK DISTRICT	JEANNETTE HUBER, VICE PRESIDENT (<i>arrived 10:05am after roll call</i>)
BLUE ISLAND PARK DISTRICT	TOM WOGAN, SECRETARY (<i>arrived 10:14am after roll call</i>)
VILLAGE OF MERRIONETTE PARK	MICHELLE HIGGINS

SWSRA Team PRESENT:

LORI CHESNA	EXECUTIVE DIRECTOR
SUSAN PRIEBOY	SUPERINTENDENT OF RECREATION
DAWN KEHOE	BUSINESS MANAGER

III. VISITOR AND CITIZEN COMMENTS: None

IV. ADMINISTRATIVE MATTERS/CONSENT AGENDA:

A. Minutes of the Regular Board Meeting – REVISED DECEMBER 18, 2019 and JANUARY 15, 2020

Lori stated the board advised Dawn to condense the minutes in the future; noting however that she relies on the details in the board minutes for her own follow up and reference back at times. Lori stated in moving forward we will condense the minutes using bullet points of details when deemed necessary.

Jeannette Huber (arrived after roll call at 10:05 a.m.)

B. Disbursements – JANUARY Totaling \$28,783.28

C. Financial Reports – JANUARY - Treasurer's Report and Income Statement

Motion made by Director Whitcomb, seconded by Director Fullerton to approve Administrative Matters/Consent Agenda as presented. Roll was called with Directors Egizio, Huber, Whitcomb, Fullerton, O'Shaughnessy, and Fairbanks voting yes. Motion passed 6 – 0.

V. PRESIDENT'S REPORT:

- A. Correspondence – None
- B. Public Recognition – None

VI. STAFF REPORTS:

A. Superintendent of Recreation Report, Susan Prieboy - Susan presented report and it was placed on file. Susan added under Inclusion to please ask your staff to reach out to those who received Inclusion services last year at your Day Camp to inquire if they plan to register for day camp this year in order for her to start planning ahead.

B. Executive Director Report, Lori Chesna - Lori presented report and it was placed on file.

A. January Donations/Sponsorships Received (*See attached*)

B. 2020 Summer Scholarship Raffle-Tickets go on sale April 1st!

Tom Wogan (arrived after roll call at 10:14 a.m.)

C. Day Camp Sponsorship Packets – Lori distributed a packet to all of what we have mailed and requested if anyone has any connections, please mail this on our behalf or let us know their info if you'd like us to do the mailing.

D. Upcoming Events

Lori noted she joined the Hickory Hills Chamber.

E. Introduction of FY20/21 Budget Draft

C. Attorney Report – None

VII. UNFINISHED BUSINESS (*= Action or Approval Item):

A. Leased Vehicle Update – Lori stated Midwest Transit asked for our FIN number; noting we do not have one, but Kevin Mansfield from Midwest Transit took it upon himself to call Director Egizio (Midlothian) to use their FIN number in order to give SWSRA a \$5,600 discount.

B. Worth Park District Trivia Night Update – Lori noted the date of February 28.

C. Alsip Park District Parc Grant Update – Director Huber said no update at this time. Lori noted our FY 20/21 Budget Draft does not include the \$25,000 SWSRA anticipated portion of the restructuring of our offices.

D. Alsip/SWSRA Queen of Hearts Raffle Update – Lori stated at last meeting it was noted that other Board members would check with their attorneys after Lori noted our attorney doesn't recommend it after citing case studies in which 501(c)(3)'s were affected when operating on their own behalf. Comments were given by those Directors who spoke with their attorneys. Discussion began about forming our own 501(c)(3) foundation to run fundraisers such as this and who would be best selection of people to make up the foundation. It was noted by most that not one of each Member District's own Board Members, but rather from their Advisory Board, or a person within each of their own member districts; or possibly a parent whose child goes to SWSRA programs be on the foundation.

E. Capitol Grant Update - Lori noted we mailed our check portion of \$1,875 to Robert Juris & Assoc. Architects, Ltd. Lori stated Director O'Shaughnessy should contact them for a separate invoice for the remaining portion of \$1,000 that Worth Park District indicated they will contribute.

F. Personnel Policy Manual Update – Lori noted this is almost done and would like to present Final draft to board at March meeting and seek approval in April. Board requested Lori give to them before the March board packet is sent, so if any changes they can let Lori know as time is of the essence.

VIII. NEW BUSINESS (*=Action or Approval Item):

A. Marina Uher, Recreation Supervisor is planning a Women's Volleyball Fundraiser in Fall

IX. BOARD OF DIRECTORS' COMMENTS: Director Whitcomb noted District 228 voted in teachers contract last night.

X. EXECUTIVE SESSION (if necessary)

XI. RECONVENE REGULAR MEETING

XII. ADJOURNMENT OF REGULAR MEETING -

Motion made by Director Huber, seconded by Director Fullerton. Motion carried by voice vote 7 – 0. The meeting adjourned at 10:34 a.m.

Dawn Kehoe, Corresponding Secretary

Tom Wogan, Corporate Secretary