

SOUTH WEST SPECIAL RECREATION ASSOCIATION
12521 SOUTH KOSTNER, ALSIP, IL 60803

MINUTES OF REGULAR MEETING APRIL 17, 2019

I. CALL TO ORDER

The regular meeting of the Board of Directors of South West Special Recreation Association (SWSRA) was called to order at 10:00 a.m. by Director Egizio. The meeting was held at the Alsip Park District, Alsip, Illinois.

II. ROLL CALL - PRESENT:

MIDLOTHIAN PARK DISTRICT	DOMINIC EGIZIO, PRESIDENT
ALSIP PARK DISTRICT	JEANNETTE HUBER, VICE PRESIDENT
POSEN PARK DISTRICT	T. J. WHITCOMB, TREASURER
HICKORY HILLS PARK DISTRICT	JENNIFER FULLERTON
WORTH PARK DISTRICT	ROBERT O'SHAUGHNESSY
PALOS HEIGHTS RECREATION DEPT.	LAUREN MARINO, ALTERNATE

ROLL CALL - ABSENT:

BLUE ISLAND PARK DISTRICT	TOM WOGAN, SECRETARY (<i>arrived after roll call at 10:05 a.m.</i>)
VILLAGE OF MERRIONETTE PARK	VACANT

SWSRA Team PRESENT:

LORI CHESNA	EXECUTIVE DIRECTOR
DAWN KEHOE	BUSINESS MANAGER

III. VISITOR AND CITIZEN COMMENTS: None

IV. ADMINISTRATIVE MATTERS/CONSENT AGENDA:

- A. Minutes of the Regular Board Meeting – MARCH 20, 2019
- B. Disbursements – MARCH Totaling \$11,979.36
- C. Financial Reports – MARCH - Treasurer's Report and Income Statement
Motion made by Director Whitcomb, seconded by Director Huber to approve Administrative Matters/Consent Agenda as presented. Roll was called with Directors Egizio, Huber, Whitcomb, Fullerton, O'Shaughnessy and Lauren Marino voting yes. Motion passed 6 – 0.

V. PRESIDENT'S REPORT:

- A. Correspondence – None
- B. Public Recognition – None

VI. STAFF REPORTS:

- A. Superintendent of Recreation Report, Susan Prieboy - Lori presented report and it was placed on file. Lori noted that Susan is working our Wednesday Warrior program today so is not able to be here to present her report. Lori noted and read the Inclusion portion of her report adding the importance of this to contact Susan as soon as possible to schedule training or the need for an Inclusion aide for your Day Camp. Lori also read and noted our Employee of the Month "Rachael Tupper".

DIRECTOR WOGAN ARRIVED TO MEETING AT THIS POINT

Lori added we are putting the Adult Day Program together which will be called Oasis and have been rolling it out gradually putting limited details on our Facebook page and giving out information to our current ATP students.

- B. Executive Director Report, Lori Chesna - Lori presented report and it was placed on file.
 - A. March Donations/Sponsorships Received (***See attached***)
Lori reviewed these donations and noted our Scholarship, Fundraising and Sponsorship donations specifically for Day Camp. Director Egizio mentioned looking into Big Brothers Big Sisters for sponsorship.

B. Staff Appreciation Night!

C. Upcoming PR/Marketing Events

Lori noted Cop on a Rooftop is not on the list for May 17 as the Alsip Police Department just reached out to us so we are in the process of recruiting our athletes to attend to support this event. Lori added also no word from Eastwood yet about any upcoming May car show date.

D. Upcoming SWSRA Special Events

Lori invited all to consider attending our May 17 Spring Formal and noted she will send an invite to all the Legislators as well.

Lori noted when speaking about the Legislators; she sent them a packet for the capitol projects for vehicles. Lori noted a Representative from Representative Will Davis's office call backed and asked if we had thought about Pace. Lori noted she was sent all the Pace documents. Lori noted she has to read thru all this to see if we qualify.

E. Telecommuting Policy* (**see attached**)

Lori noted she is tabling this due to recent changes/suggestions from PDRMA that didn't come through in time to discuss with our attorney. Lori distributed a document for all to read noting articles she found citing pros and cons for this type of policy. Director Egizio stated if anyone has any questions about the attachment; contact Lori so she is able to address these with PDRMA and the Attorney.

C. Attorney Report – None

VII. UNFINISHED BUSINESS (*= Action or Approval Item):

A. FY2019-2020 REVISED Budget Draft (**See attached 3 pages**)

Motion made by Director Huber, seconded by Director Fullerton to approve FY2019-2020 REVISED Budget Draft as presented. Roll was called with Directors Egizio, Huber, Wogan, Whitcomb, Fullerton, O'Shaughnessy and Lauren Marino voting yes. Motion passed 7 – 0.

B. Bi-Annual review of Executive Session Minutes – Resolution No. 2019-01*

Motion made by Director Whitcomb, seconded by Director Huber to approve Bi-Annual review of Executive Session Minutes – Resolution No. 2019-01 as presented. Roll was called with Directors Egizio, Huber, Wogan, Whitcomb, Fullerton, O'Shaughnessy and Lauren Marino voting yes. Motion passed 7 – 0.

C. Summer Raffle Donations

D. Summer Day Camp Update

Lori noted we have 41 campers registered at this time versus last year 53. Lori added we have 3 campers on our waitlist because we don't have enough quality staff hired at this time. Lori noted we have 23 staff hired versus 26 last year at this time and that includes 11 returnee staff members. Lori stated Marsha Amraen has \$1,600 left to raise for her students sponsorship. Director Egizio suggested looking into Big Brothers Big Sisters organization if any other campers need financial assistance.

VIII. NEW BUSINESS (*=Action or Approval Item):

A. Telecommuting Policy* (**See attached**)

Motion made by Director Whitcomb, seconded by Director Wogan to table this. Roll was called with Directors Egizio, Huber, Wogan, Whitcomb, Fullerton, O'Shaughnessy and Lauren Marino voting yes. Motion passed 7 – 0.

IX. BOARD OF DIRECTORS' COMMENTS:

Director Huber noted their playground will be closed May 1 for surfacing repairs.

X. EXECUTIVE SESSION (if necessary)

Director Egizio asked for a motion at 10:38 a.m. to move into Executive Session for Review of Executive Session Minutes: January 16, 2019 & March 20, 2019. The motion was made by Director O'Shaughnessy, seconded by Director Wogan. Roll was called with Directors Egizio, Huber, Wogan, Whitcomb, Fullerton, O'Shaughnessy and Lauren Marino voting yes. Motion passed 7 – 0.

XI. RECONVENE REGULAR MEETING

Director Egizio motioned to close Executive Session at 10:42 a.m. to return to Open Session. Roll was called with Directors Egizio, Huber, Wogan, Whitcomb, Fullerton, O’Shaughnessy and Lauren Marino voting yes. Motion passed 7 – 0.

XII. ADJOURNMENT OF REGULAR MEETING

Motion made by Director Huber, seconded by Director Whitcomb. Motion carried by voice vote 7 – 0. The meeting adjourned at 10:44 a.m.

Dawn Kehoe, Corresponding Secretary

Tom Wogan, Corporate Secretary