



**BOARD OF DIRECTORS - REGULAR MEETING MINUTES – DECEMBER 20, 2023 - 10:00 a.m.  
ALSIP PARK DISTRICT –12521 S. KOSTNER AVE., ALSIP**

**I. CALL TO ORDER**

The meeting was called to order at 10:09 am by Director Fullerton

**II. ROLL CALL – PRESENT:**

HICKORY HILLS PARK DISTRICT	JENNIFER FULLERTON, PRESIDENT
PALOS HEIGHTS RECREATION DEPT.	MATT FAIRBANKS, VICE PRESIDENT
WORTH PARK DISTRICT	ROBERT O'SHAUGHNESSY
BLUE ISLAND PARK DISTRICT	TEDDY RUTHENBERG
ALSIP PARK DISTRICT	JEANNETTE HUBER

**ROLL CALL - ABSENT:**

MIDLOTHIAN PARK DISTRICT	ED JUNG, TREASURER
POSEN PARK DISTRICT	T.J. WHITCOMB
VILLAGE OF MERRIONETTE PARK	MICHELLE HIGGINS

**SWSRA TEAM- PRESENT:**

NICOLETTE LAHMAN	EXECUTIVE DIRECTOR
PATTI SWINEY	BUSINESS MANAGER

- III. VISITOR AND CITIZEN COMMENTS-** Representative from Robbins Park District, Mr. Ryan Buckley attended the meeting to learn more about SWSRA as they have had more inquiries from their community members about Therapeutic Rec Services.

**IV. ADMINISTRATIVE MATTERS/CONSENT AGENDA**

- A. Minutes of the Regular Board Meeting –NOVEMBER 15, 2023
  - B. Disbursements – November Totaling \$20,714.34
  - C. Financial Reports -NOVEMBER- Treasurer's Report and Income Statement
- Motion made by Director Ruthenberg, seconded by Director Fairbanks to Approve the Administrative Matters/Consent Agenda as presented. Roll was called with Director Fullerton, Fairbanks, O'Shaughnessy, Ruthenberg, and Huber voting Yes. Motion passed 5 – 0.

**V. PRESIDENT'S REPORT**

- A. Correspondence – None
- B. Public Recognition – None

**VI. STAFF REPORTS**

- A. Executive Director Report, Nicolette Lahman – Report was placed on file
  - 1. November 2023 Donations/Sponsorships Received (**See attached**)
  - 2. Recreation Report (**See attached**) – Prepared by Recreation Supervisor Brittany Izzo and presented by Nicolette Lahman. Report placed on file.
  - 3. Inclusion Services/PLAWA-Resolution NO. 2023-3 Illinois Paid Leave Act For All Workers Act (\*) Effective 1.1.24. Nicolette presented Resolution 2023-3 and amendments to section 3-3 of SWSRA Employee Personnel Manual. Discussion ensued.

4. Post Retreat Follow-up
    - a. Post Retreat Summary Follow-up
    - b. Sub-Committee Discussion-Discussion ensued about forming SWSRA sub-committees.
  5. FY 23-24 YTD Budget Review (See Attached)
  6. Target Circle – Voting for the current period is still ongoing until December 31<sup>st</sup>. Reminder to continue to vote for SWSRA. SWSRA has been accepted for the 1/1/24-3/31/24 voting period.
  7. Discussion ensued regarding Grants/Sponsorships targeting growing areas of SWSRA
- B. Attorney Report – None

**VII. OLD BUSINESS (\*= Action or Approval Item)**

**VIII. NEW BUSINESS (\*=Action or Approval Item)**

- A. Resolution NO. 2023-3 Illinois Paid Leave Act For All Workers Act (\*)  
Director Fullerton made a motion to approve Resolution 2023-3 amended to include changes to Section 3-3 of the SWSRA Employee Personnel Manual, seconded by Director Huber  
Roll was called with Director Fullerton, Fairbanks, O'Shaughnessy, Ruthenberg, and Huber voting Yes. Motion passed 5 – 0.

**B. BOARD OF DIRECTORS' COMMENTS**

Board Members shared updates within their Agencies. Director Fairbanks commented on FY23-24 Budget Statement prepared by Nicolette. Finance Committee feels SWSRA is on tract with Budget. Nicolette also noted that YTD revenue has increased compared to same period last year.

**IX. EXECUTIVE SESSION (if necessary)**

Motion was made by Director O'Shaughnessy and seconded by Director Fullerton at 11:50am to enter into Executive Session to discuss:

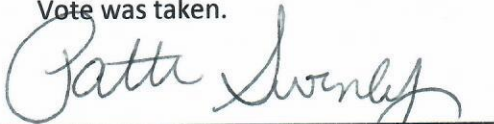
- A. Personnel (individuals), 5ILCS 120/2(c)(1)  
Roll was called with Director Fullerton, Fairbanks, O'Shaughnessy, Ruthenberg, and Huber voting Yes. Motion passed 5 – 0.

**X. RECONVENE REGULAR MEETING**

Motion made by Director Huber and seconded by Director Fairbanks to reconvene regular meeting at 12:02pm. Roll was called with Director Fullerton, Fairbanks, O'Shaughnessy, Ruthenberg, and Huber voting Yes. Motion passed 5 – 0.

**XI. ADJOURNMENT OF REGULAR MEETING**

Motion made to adjourn regular by Director O'Shaughnessy, seconded by Director Huber at 12:03pm. Voice Vote was taken.



Patti Swiney, Corresponding Secretary