



**BOARD OF DIRECTORS - REGULAR MEETING MINUTES – NOVEMBER 15, 2023 - 10:00 a.m.
WORTH PARK DISTRICT –11500 S. BELOIT AVE., WORTH**

I. CALL TO ORDER

The meeting was called to order at 10:03am by Director Fullerton

II. ROLL CALL – PRESENT:

HICKORY HILLS PARK DISTRICT	JENNIFER FULLERTON, PRESIDENT
PALOS HEIGHTS RECREATION DEPT.	MATT FAIRBANKS, VICE PRESIDENT
WORTH PARK DISTRICT	ROBERT O'SHAUGHNESSY
MIDLOTHIAN PARK DISTRICT	ED JUNG, TREASURER
ALSIP PARK DISTRICT	JEANNETTE HUBER
POSEN PARK DISTRICT	T.J. WHITCOMB

ROLL CALL - ABSENT:

BLUE ISLAND PARK DISTRICT	TEDDY RUTHENBERG
VILLAGE OF MERRIONETTE PARK	MICHELLE HIGGINS

SWSRA TEAM- PRESENT:

NICOLETTE LAHMAN	EXECUTIVE DIRECTOR
PATTI SWINEY	BUSINESS MANAGER

III. VISITOR AND CITIZEN COMMENTS

IV. ADMINISTRATIVE MATTERS/CONSENT AGENDA

- A. Minutes of the Regular Board Meeting –OCTOBER 18, 2023
- B. Disbursements – OCTOBER Totaling \$25,364.19
- C. Financial Reports -OCTOBER- Treasurer's Report and Income Statement
Director O'Shaughnessy requested a projection of Financial position in December or January. Nicolette was already in process of looking at date for Finance Committee to meet. Director O'Shaughnessy suggested for upcoming budget (DECO Grant) Capital Project Fund line item be set up and considered by Finance Committee.

Motion made by Director Whitcomb, seconded by Director Jung to Approve the Administrative Matters/Consent Agenda as presented. Roll was called with Director Fullerton, Fairbanks, O'Shaughnessy, Jung, Huber and Whitcomb voting Yes. Motion passed 6 – 0.

V. PRESIDENT'S REPORT

- A. Correspondence – None
- B. Public Recognition – None

VI. STAFF REPORTS

- A. Executive Director Report, Nicolette Lahman – Report was placed on file
 1. October 2023 Donations/Sponsorships Received (**See attached**)
 2. Recreation Report (**See attached**) – Prepared by Superintendent of Recreation, Marina Uher and presented by Nicolette Lahman. Report placed on file.
 3. Paid Leave For All Workers Act (PLAWA) Effective 1.1.24. Discussion ensued; Nicolette is working with Ancel Glink's office and will work on a policy draft. Nicolette and Patti have begun to prepare rough budgeting

numbers and tracking staff's accumulated time earned. Director Huber offered to call State Senator Bill Cunningham's office and suggested others did as well.

4. Articles of Agreement/Member Agency Contribution (MAC)- Discussion ensued regarding:
 - a. Each Member District's Board having to approve changes in SWSRA Articles of Agreement along with resolution.
 - b. Clarification on Attorney's wording of annual Member Agency Contribution rate shall not exceed \$0.025
 - c. Nicolette will send Articles of Agreement to Merrionette Park since not in attendance at time of the meeting
 - d. Each Member District will submit voted on Articles of Agreement from their boards to SWSRA.
5. Enrollment Agreement SWSRA & VistaNational Insurance Group, Business Associate Agreement (BAA)- (*) (See attached). Nicolette reviewed Agreements. Agreements will be signed by Nicolette and returned back to VistaNational.
6. Target Circle –SWSRA has been invited back to apply for another voting period. Voting for this period is still ongoing until December 31st. Reminder to continue to voting for SWSRA.
7. Upcoming Events-Sensory Santa Event to be held at Worth Community Center 11.22.23
8. SWSRA Winter 2024 Brochures were distributed
9. Nicolette added: PDRMA came out for onsite visit. Visit was held at OASIS Day Program and it went very well.

B. Attorney Report – None

VII. OLD BUSINESS (*= Action or Approval Item)

- A. Special Assessment (*)- The Board agreed that topic of Special Assessment can be removed as a standing item.
- B. Articles of Agreement/Member Agency contribution (MAC)-Board agreed to present to perspective boards for approval of .0225% MAC.
Motion made by Director Whitcomb, seconded by Director Jung to Approve the Articles of Agreement with discussed changes. Roll was called with Director Fullerton, Fairbanks, O'Shaughnessy, Jung, Huber and Whitcomb voting Yes. Motion passed 6 – 0.

VIII. NEW BUSINESS (*=Action or Approval Item)

- A. Enrollment Agreement -SWSRA & VistaNational Insurance Group, Business Associate Agreement (BAA) Motion made by Director Whitcomb, seconded by Director O'Shaughnessy to Approve the Enrollment Agreement-SWSRA & VistaNational Insurance Group, Business Associate Agreement (BAA). Roll was called with Director Fullerton, Fairbanks, O'Shaughnessy, Jung, Huber and Whitcomb voting Yes. Motion passed 6 – 0.

B. BOARD OF DIRECTORS' COMMENTS

Board Members shared updates within their Agencies and discussed security issues.

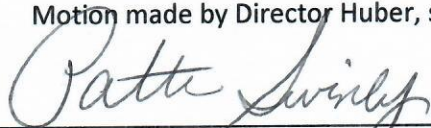
IX. EXECUTIVE SESSION (if necessary)

X. RECONVENE REGULAR MEETING

XI. ADJOURNMENT OF REGULAR MEETING

Director Fullerton asked for a motion to adjourn regular meeting at 11:34am

Motion made by Director Huber, seconded by Director Fairbanks. Voice Vote was taken.



Patti Swiney, Corresponding Secretary